

December 14, 2020 DRAFT

Carrie Cooker, Eve Ermer, Fern Strong, Billie Smith, Mark Bomalaski, Jean Wolfe, Ben Wolfe, Mariah Lawrence

Community members present: Lauren B., Catherine Freese, Anita, Todd, Anna Dechert, Anne Mallary, Nicole Antal, Theresa Fitzgerald, Kathi Terami, Caitlyn MacGlaflin, Meg Hopkins

Carrie asked to move the Community Input until after regular meeting reports to get the Trustee's business out of the way before opening to public discussion.

Secretary's Report

Minutes from November 9, 2020 were approved as corrected.

Treasurer's Report

Eve has received the time sheets and will be sent to signees and then to town treasurer. She asked Jean for verification that Ben had no hours. No warrant from Becky or update of current budget yet. She will forward to signees when received. The fundraising donations received so far total \$3760. Eve referred to Select Board's questions about needed repairs at library for next budget year. Billie attended their meeting and shared the list of issues that had been discussed at Trustee meetings over the past few years. The Town is responsibility for outside of building. The inside of building needs are the responsibility of library. Eve relayed that the water heater may need to be addressed in the upcoming year. She asked Ben Linehan for an informal assessment. Depending on what the remedy is it might be between \$500 - \$2000. She asked for a motion to increase repair budget line item on next budget from \$2000 to \$3000. Motion carried. She will notify Select Board of requested budget amendment.

Librarian's Report

Mariah's programming is proceeding well. It has been well attended and enjoyed by patrons. The books from the mini grant have come in. It is related to the program titled Generation Connect Book Club to involve all family members. An application for a State grant to expand connectivity for \$1500 has been applied for and we have a good change of getting it. Jean thanked Fern and Billie for scanning and processing the fundraising donations. The library will be receiving a donation of a Vermont made rocking chair from a volunteer and patron, Ann Peters, who died recently. The cheerful Christmas tree on the porch has hints for people to take and reach out to their neighbors in this season. Jean, also, was hearted by the kind notes received in her and Marsha's honor with the fundraising donations.

New Business

Family of memorial donors will be notified. Billie is keeping track of them. Mariah asked if a spinner of cards could be placed on the porch on Saturday mornings. With Covid safety concerns, the discussion lead to agreement to proceed using check or exact change, hand sanitizer or gloves. The person selling the dump tickets will also take care of card sales.

Old Business

Carrie informed us of a call she received just before this meeting and was, of course, unable to include in the posted agenda. It was from Dylan Kelley a staff writer with the Randolph Herald. He informed her that the trustees, in violating the State Open Laws, must have a public meeting to admit the violation, vote to admit that error and vote for procedure so it does not happen again. Carrie, therefore, will call for a special meeting next Monday, December 21st at 7pm. This meeting will be warned in public locations around town, on library web site, on list serves, FPFs, Randolph Herald, and Eve will post to Facebook.

Trustees voted to extend tenure of current Librarian and staff for duration of time needed to hold meetings with search committee and conclude director selection.

Community Input

Memorial donation thank you notes and check cashing not prompt. We will be more timely and process in place.

Discussion opened to community members present. Discussed were possible parameters of community members involvement on committee, possible restructure of library directors hours. Community members asked what library By Laws state regarding the director's involvement in budgeting and what trustee's role in staffing. By Laws respond to role of library director in helping to formulate budget and that the director is responsible for staffing. Jean stated that community input on committee is necessary for the concerns of public to be addressed. Also asked, was if trustees will be on committee. Yes, trustees will be on committee. Carrie hopes we will be guided by search committee and have no stated goals at this point. It will be open to what needs to be involved in search. At the next meeting on December 21, we will all discuss a range of questions for committee. Also, at meeting trustees will state who wants to be included on committee. Items for discussion will be included in agenda. The letters of intent for inclusion in committee have been posted on web site, FPF, list serve, etc. We have received 2 submissions so far and hope to include approximately 4 community members. Committee will meet twice a month. Also, the committee findings will be shared at town meeting in March 2021.

Action Items

Carrie will post agenda for upcoming meeting, information requesting letters of intent at or on all discussed locations. Fern and Billie will scan and process fundraising

donations. Eve will relay time sheets and send warrant when received from Becky to signees.

Special Meeting – December 21, 2020 at 7pm

Regular Trustee Meeting – January 11, 2021 at 7pm