

February 12, 2018

Anita Abbot, Theresa Fitzgerald, Anne Linnehan, Jean Wolfe

### **Community Input**

Patron questioned if library is still sending library event publicity emails – yes being sent, need to update individual email address

### **Secretary's Report**

- minutes from January meeting approved as written
- time sheets available to view in yellow folder
- trustees listed on town web site will update after TMD  
Geoff Hanson is the contact person

### **Treasurer's Report**

tabled - treasurer absent

### **Librarian's Report**

- story hour & cartoon group continue to go well
- heat & hot water appear to be working
- drain out front may need to be lowered, ice / water build up at entrance

### **Old Business**

thank you notes & cheese gifts sent up to date

### **New Business**

names for open trustee position(s)

### **Action Items**

Theresa , Jean & Anita will make contacts with suggested names for perspective trustees

Theresa will email draft of trustee monthly task lists to trustees & Jean

**Next meeting date: March 12th**